



WASTELINQ

## WASTELINQ Generator

*Quick Start User Guide*

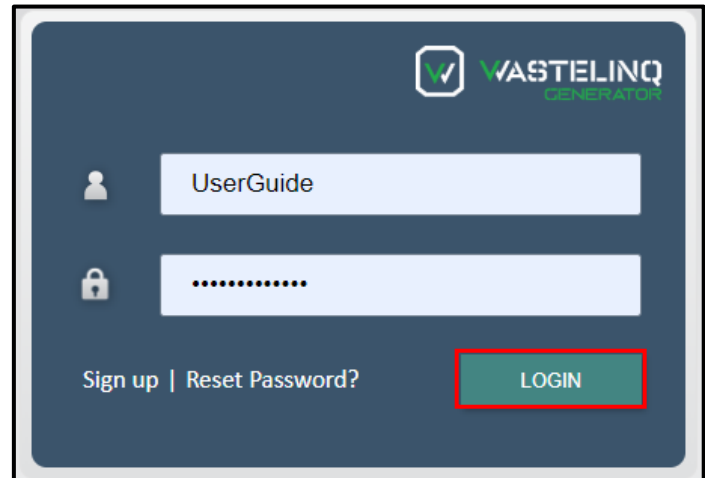
# 2019

The following is a brief guide to get you started in WASTELINQ Generator. For more detailed information, consult the User Guide available at [www.wastelinq.com/support](http://www.wastelinq.com/support).

## LOGGING IN

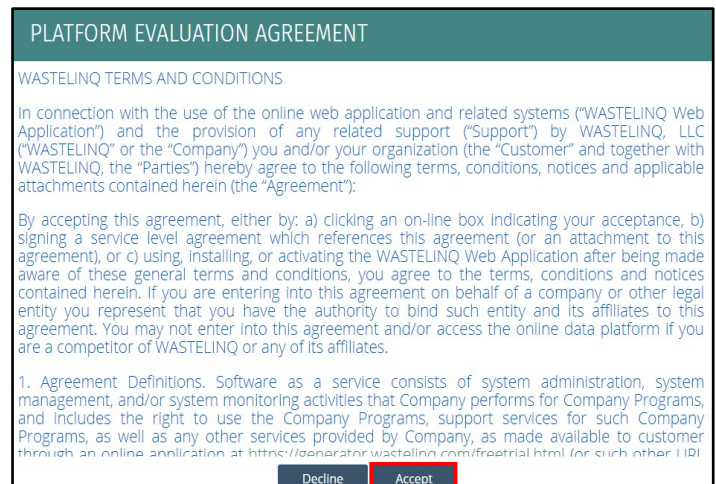
**Step 1** Go to [generator.wastelinq.com](http://generator.wastelinq.com)

**Step 2** Type in the Username and Password that was assigned by WASTELINQ and click “Login.”



The login screen for WASTELINQ Generator. It features the WASTELINQ GENERATOR logo at the top right. Below the logo, there are two input fields: one for the username (containing 'UserGuide') and one for the password (containing dots). To the left of the password field is a lock icon. Below the input fields, there are links for 'Sign up' and 'Reset Password?'. A red box highlights the 'LOGIN' button.

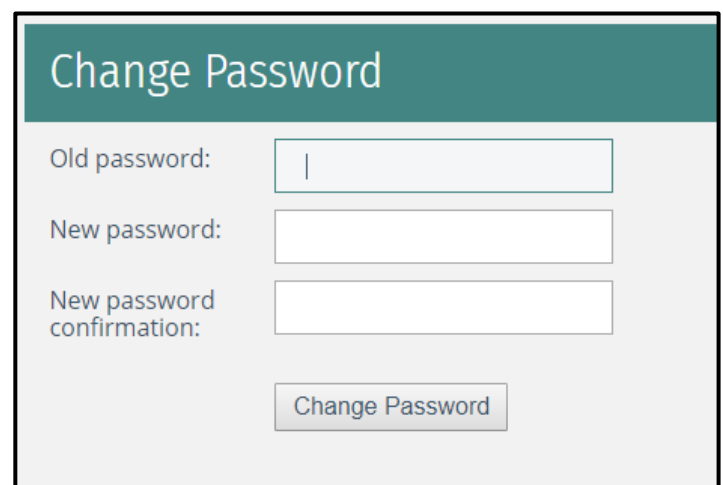
**Step 3** After logging in, read the “WASTELINQ TERMS AND CONDITIONS” and click “Accept.”



The Platform Evaluation Agreement screen. It has a teal header with the text 'PLATFORM EVALUATION AGREEMENT'. Below the header, it says 'WASTELINQ TERMS AND CONDITIONS'. The main text describes the agreement between WASTELINQ, LLC and the user. At the bottom, there are two buttons: 'Decline' and 'Accept'. The 'Accept' button is highlighted with a red box.

**Step 4** Reset the password by completing the Change Password Form.

Once you have entered in the new password, click “Change Password.” This will then take the user to the Settings/Configurations.



The Change Password form. It has a teal header with the text 'Change Password'. Below the header, there are three input fields: 'Old password:', 'New password:', and 'New password confirmation:'. At the bottom, there is a 'Change Password' button.

## Module Availability

Available modules are determined by license type. If a required module is not available, please contact your sales representative or [sales@wastelinq.com](mailto:sales@wastelinq.com) for upgrade options.

## Settings/Configurations

Certain settings and configuration data may have been pre-populated. Please review all data prior to using the rest of the product. Settings and Configurations must be completed before the user can access Waste Characterizations and Profiles.

## General Facility Information Tab

This tab obtains the main facility information.

**Step 1:** Complete all the information in the General Facility Information tab starting with the General Site Information section. All fields in this section are required except for the EPA ID Number, Solid Waste Registration #, and Site Name.

*Note: If the user does not complete a field that is required, the user will receive a message that says "This value is required" underneath the missing field.*

| General Facility Information   | Regulated Waste Configuration | Settings/Configuration |
|--|-------------------------------|------------------------|
| Facility Name: UserGuideFacility<br>Corp/Parent Co: UserGuideAccount<br>Division: N/A<br>Region: N/A   |                               |                        |
| <b>General Site Information</b>  |                               |                        |
| EPA ID Number: <input type="text"/><br>Solid Waste Registration #: <input type="text"/><br>Site name: <input type="text"/>   |                               |                        |
| <b>Site Location*</b>  |                               |                        |
| Address 1: <input type="text"/><br>Address 2: <input type="text"/><br>City: <input type="text"/> State: <input type="text"/> Zip: <input type="text"/><br>County: <input type="text"/> USA   |                               |                        |
| <b>Site Mailing Address*</b>   |                               |                        |
| <input type="checkbox"/> Same as Site Location<br>Address 1: <input type="text"/><br>Address 2: <input type="text"/><br>City: <input type="text"/> State: <input type="text"/> Zip: <input type="text"/><br>County: <input type="text"/> USA |                               |                        |
| <b>Bill To Address*</b>  |                               |                        |
| <input type="checkbox"/> Same as Site Location<br>Company Name: <input type="text"/><br>Address 1: <input type="text"/><br>Address 2: <input type="text"/>   |                               |                        |

**Step 2:** Complete the Site Land Type, NAICS Codes, and the Legal Owner and Operator of the site section.

*Note: Date Became Owner, Owner Type, and Operator Type are the only required fields in this section.*

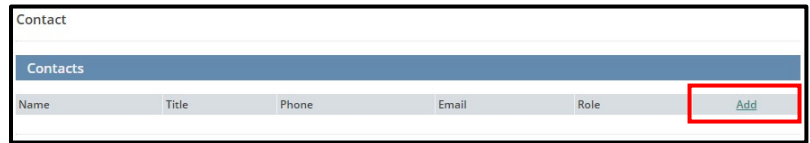
|  |   |
|--|---|
| Site Land Type:  | <input type="checkbox"/> Private<br><input type="checkbox"/> Tribal<br><input type="checkbox"/> County<br><input type="checkbox"/> Municipal<br><input type="checkbox"/> District<br><input type="checkbox"/> State<br><input type="checkbox"/> Federal<br><input type="checkbox"/> Other |
| NAICS code(s) for the Site (at least 5-digit codes) <input type="text"/> <a href="#">Add</a>   |   |
| <b>Legal Owner and Operator of the Site</b>  |   |
| Name of Site's Legal Owner: <input type="text"/>   |   |
| Date Became Owner (mm-dd-yyyy): <input type="text"/>   |   |
| Owner Type   | <input type="checkbox"/> Private<br><input type="checkbox"/> Tribal<br><input type="checkbox"/> County<br><input type="checkbox"/> Municipal<br><input type="checkbox"/> District<br><input type="checkbox"/> State<br><input type="checkbox"/> Federal<br><input type="checkbox"/> Other |
| <input type="checkbox"/> Same as Site Location<br>Address 1: <input type="text"/><br>Address 2: <input type="text"/><br>City: <input type="text"/> State: <input type="text"/> Zip: <input type="text"/><br>County: <input type="text"/> USA |   |
| Name of Site's Operator: <input type="text"/>  |   |
| Operator Type  | <input type="checkbox"/> Private<br><input type="checkbox"/> Tribal<br><input type="checkbox"/> County<br><input type="checkbox"/> Municipal<br><input type="checkbox"/> District<br><input type="checkbox"/> State<br><input type="checkbox"/> Federal<br><input type="checkbox"/> Other |
| Facility Type: <input type="radio"/> Industrial <input type="radio"/> Non-Industrial   |   |

**Step 3:** Complete the “Contacts” section by clicking the “Add” button.

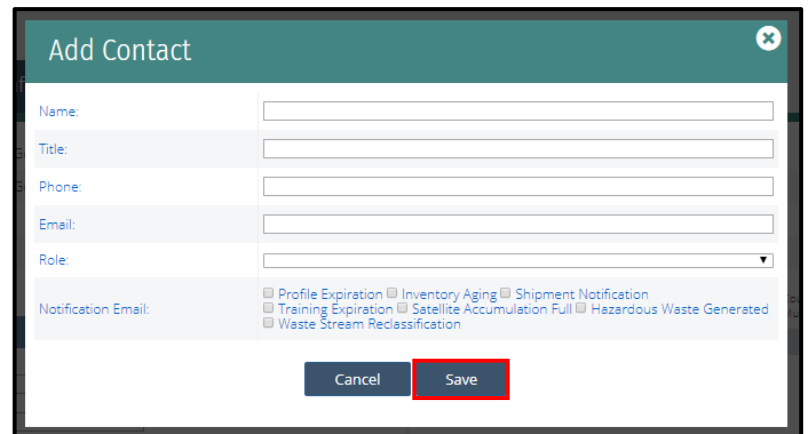
Complete the information for any contacts that will be associated with this facility’s waste management program.

*Note: All fields in the “Add Contact pop-up box are required except for “Notification Email.”*

Click “Save”.



| Contacts |       |       |       |      |     |
|----------|-------|-------|-------|------|-----|
| Name     | Title | Phone | Email | Role | Add |



### Add Contact

Name:

Title:

Phone:

Email:

Role:

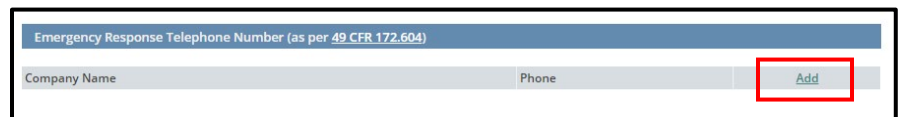
Notification Email:

☐ Profile Expiration
 ☐ Inventory Aging
 ☐ Shipment Notification
 ☐ Training Expiration
 ☐ Satellite Accumulation Full
 ☐ Hazardous Waste Generated
 ☐ Waste Stream Reclassification

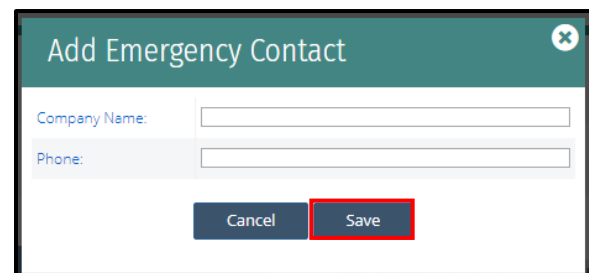
**Step 4:** Complete the “Emergency Response Telephone Number” section by clicking “Add” and adding any Emergency Phone Numbers associated with this Facility.

Click “Save” in the pop-up box.

*Note: All fields in the “Add Emergency Contact” pop-up box is required.*



| Emergency Response Telephone Number (as per 49 CFR 172.604) |       |     |
|---|-------|-----|
| Company Name  | Phone | Add |



### Add Emergency Contact

Company Name:

Phone:

Once the user has completed the General Facility Information tab, click “Save” and a “Save Successful” message should appear.

## Regulated Waste Configuration

This tab gathers the information pertaining to the Type of Regulated Waste Activity at the facility.

**Step 1:** Mark “Y” or “N” for each question in section A, B, and C.

**General Facility Information** | **Regulated Waste Configuration** | Settings/Configuration

Type of Regulated Waste Activity (at your site)  
Mark “Y” or “N” for all current activities (as of the date submitting this form); complete any additional boxes as instructed.

**A. Hazardous Waste Activities; Complete all parts 1-10**

|   |   |
|---|---|
| <input type="radio"/> Y <input type="radio"/> N <b>1. Generator of Hazardous Waste</b><br>If “Yes”, mark only one of the following -a, b or c<br><input type="checkbox"/> LQG Generates, in any calendar month, 1,000 kg/mo (2,200 lbs/mo) or more of hazardous waste, or Generates, in any calendar month, or accumulates at any time, more than 1 kg/mo (2.2 lbs/mo) of acute hazardous waste, or Generates, in calendar month, or accumulates at any time, more than 100 kg/mo (220 lbs/mo) of acute hazardous spill cleanup material<br><input type="checkbox"/> SQG 100 to 1,000 kg/mo (220 ~ 2,200 lbs/mo) of nonacute hazardous waste<br><input type="checkbox"/> VSGG Less than 100 kg/mo (220 lbs/mo) of nonacute hazardous waste<br><input type="radio"/> Y <input type="radio"/> N <b>2. Short-Term Generator</b> (Generate from a short-term or one-time event and not from on-going processes). If “yes”, provide explanation in the Comments section hazardous waste.<br><input type="radio"/> Y <input type="radio"/> N <b>3. United States Importer of Hazardous Waste</b><br><input type="radio"/> Y <input type="radio"/> N <b>4. Mixed Waste (hazardous and radioactive) Generator</b> | <input type="radio"/> Y <input type="radio"/> N <b>5. Transporter of Hazardous Waste</b><br>If “Yes”, mark all that apply.<br><input type="checkbox"/> a. Transporter<br><input type="checkbox"/> b. Transfer Facility (at your site)<br><input type="radio"/> Y <input type="radio"/> N <b>6. Treater, Storer, or Disposer of Hazardous Waste</b> Note: a hazardous waste permit is required for these activities.<br><input type="radio"/> Y <input type="radio"/> N <b>7. Recycler of Hazardous Waste</b><br><input type="radio"/> Y <input type="radio"/> N <b>8. Exempt Boiler and/or Industrial Furnace</b><br>If “Yes”, mark all that apply.<br><input type="checkbox"/> a. Small Quantity On-site Burner Exemption<br><input type="checkbox"/> b. Smelting, Melting, and Refining Furnace Exemption<br><input type="radio"/> Y <input type="radio"/> N <b>9. Underground Injection Control</b><br><input type="radio"/> Y <input type="radio"/> N <b>10. Receives Hazardous Waste from Off-site</b> |
|---|---|

**Step 2:** Click “Save” at the bottom of the page and a “Save Successful” message will appear.

*Note: If you miss a required field, the field that was missed will say “This value is required” beneath it.*

**C. Used Oil Activities; Complete all parts 1-4**

|  |
|--|
| <input type="radio"/> Y <input type="radio"/> N <b>1. Used Oil Transporter</b><br>If “Yes”, mark all that apply.<br><input type="checkbox"/> a. Transporter<br><input type="checkbox"/> b. Transfer Facility (at your site)<br><input type="radio"/> Y <input type="radio"/> N <b>2. Used Oil Processor and/or Re-refiner</b><br>If “Yes”, mark all that apply.<br><input type="checkbox"/> a. Processor<br><input type="checkbox"/> b. Re-refiner<br><input type="radio"/> Y <input type="radio"/> N <b>3. Off-Specification Used Oil Burner</b><br><input type="radio"/> Y <input type="radio"/> N <b>4. Used Oil Fuel Marketer</b><br>If “Yes”, mark all that apply.<br><input type="checkbox"/> a. Marketer Who Directs Shipment of Off-Specification Used Oil to Off Specification Used Oil Burner<br><input type="checkbox"/> b. Marketer Who First Claims the Used Oil Meets the Specifications |
|--|

**Save**

## Settings/Configurations

This tab gathers information that is very important to the functionality of the application, including Waste Management Units and Approved Vendors. WMUs are very important to the functionality of the application and are required.

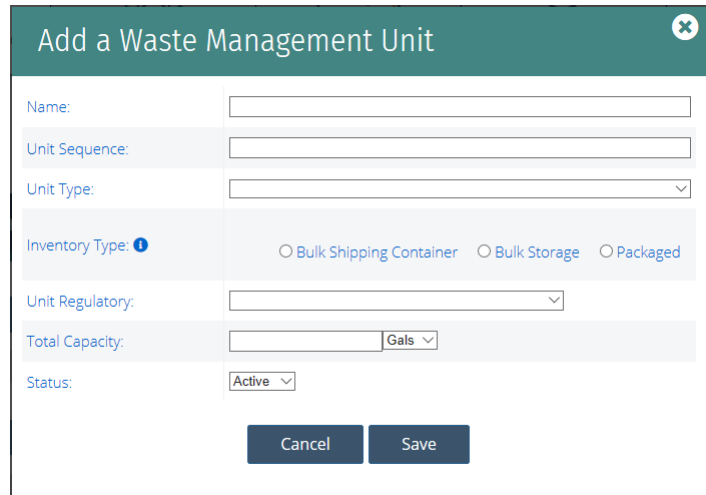
### WMUs

**Step 1:** To add a WMU, click “Add” at the far-right side of the WMU grid.

| Waste Management Units (Required) |                 |                |                |                        |                |             |            |
|-----------------------------------|-----------------|----------------|----------------|------------------------|----------------|-------------|------------|
| Waste Management Unit Names       | Unit Sequence # | Unit Type Code | Inventory Type | Unit Regulatory Status | Total Capacity | Volume Type | Status     |
|                                   |                 |                |                |                        |                |             | <b>Add</b> |

**Step 2:** Complete all fields in the pop-up box and click “Save.”

*Note: WASTELINQ attempts to pre-populate as much data as possible from regulatory filings. When data is pre-populated, inventory type will be set to packaged. The user will need to review WMUs and edit inventory type as necessary.*



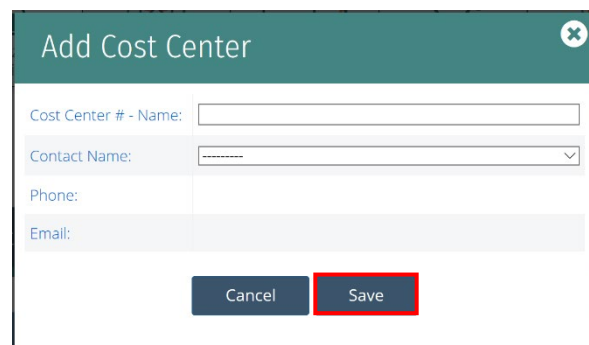
The form titled "Add a Waste Management Unit" contains the following fields: Name (text input), Unit Sequence (text input), Unit Type (dropdown menu), Inventory Type (radio buttons for Bulk Shipping Container, Bulk Storage, and Packaged), Unit Regulatory (dropdown menu), Total Capacity (text input with a Gals dropdown), and Status (dropdown menu set to Active). At the bottom are Cancel and Save buttons.

## Cost Centers

**Step 1:** To add a cost enter, click “Add” at the far-right side of the Cost Centers grid.

| Cost Centers (Not Required) |              |       |       |     |
|-----------------------------|--------------|-------|-------|-----|
| Cost Center # - Names       | Contact Name | Phone | Email | Add |

**Step 2:** Enter all information requested and click “Save.”



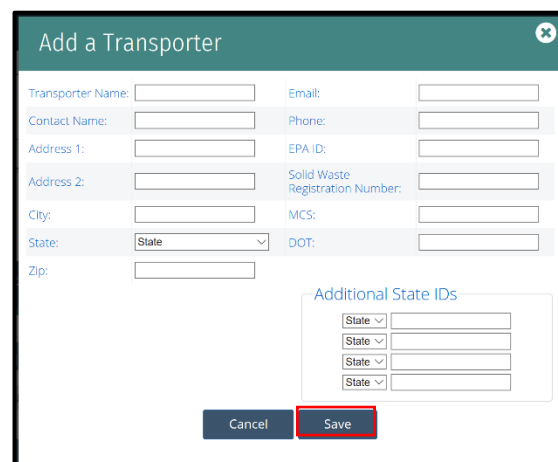
The form titled "Add Cost Center" contains the following fields: Cost Center # - Name (text input), Contact Name (dropdown menu), Phone (text input), and Email (text input). At the bottom are Cancel and Save buttons.

## Approved Vendors- Transporters

**Step 1:** To add a Transporter, click “Add” at the far-right side of the transporters grid.

| Transporters | Contact | Email | Phone | Address 1 | Address 2 | City | State | Zip | EPA ID | SWR # | MCS# | DOT# | Add |
|--------------|---------|-------|-------|-----------|-----------|------|-------|-----|--------|-------|------|------|-----|
|--------------|---------|-------|-------|-----------|-----------|------|-------|-----|--------|-------|------|------|-----|

**Step 2:** Enter all information requested and click “Save.”



The form titled "Add a Transporter" contains the following fields: Transporter Name (text input), Contact Name (text input), Address 1 (text input), Address 2 (text input), City (text input), State (dropdown menu), Zip (text input), Email (text input), Phone (text input), EPA ID (text input), Solid Waste Registration Number (text input), MCS (text input), and DOT (text input). There is also a section for "Additional State IDs" with four rows of State dropdown menus and text inputs. At the bottom are Cancel and Save buttons.



## Approved Vendors- Disposal Facilities

**Step 1:** To add a Disposal Facility, click “Add” at the far-right side of the Disposal Facility grid.

**Step 2:** Enter all information requested and click “Save.”

| Disposal Facilities | Contact | Email | Phone | Address 1 | Address 2 | City | State | Zip | EPA ID | SWR # | Add |
|---------------------|---------|-------|-------|-----------|-----------|------|-------|-----|--------|-------|-----|
|---------------------|---------|-------|-------|-----------|-----------|------|-------|-----|--------|-------|-----|

### Add a Disposal Facility

Disposal Facility Name:

Email:

Contact Name:

Phone:

Address 1:

EPA ID:

Address 2:

Solid Waste Registration Number:

City:

State:

State

Zip:

Cancel

Save

## Approved Vendors- Laboratories

**Step 1:** To add a Laboratory, click “Add” at the far-right side of the Laboratories grid.

**Step 2:** Enter all information requested and click “Save.”

| Laboratories (Optional) | Contact | Email | Phone | Address 1 | Address 2 | City | State | Zip | Add |
|-------------------------|---------|-------|-------|-----------|-----------|------|-------|-----|-----|
|-------------------------|---------|-------|-------|-----------|-----------|------|-------|-----|-----|

### Add a Laboratory

Laboratory Name:

City:

Contact Name:

State:

State

Address 1:

Zip:

Address 2:

Email:

Phone:

Cancel

Save

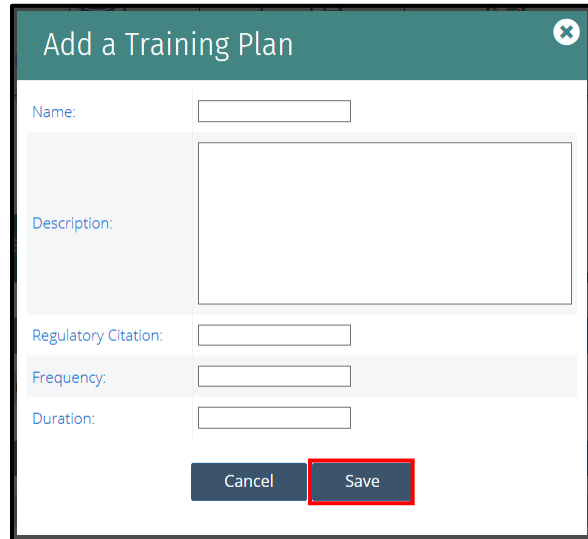
## Training Plans

WASTELINQ provides four training plans as a default. The user may add additional training plans as needed. **\*\*Available on paid versions only.\*\***

**Step 1:** To add a training plan, click “Add” at the far-right side of the Training Plans grid.

| Training Plans            |  |                      |                            |          |        | Add |
|---------------------------|--|----------------------|----------------------------|----------|--------|-----|
| Training Plan             | Description  | Regulatory Citation  | Frequency                  | Duration |        |     |
| 8 Hour HAZWOPER Refresher | HAZWOP TRAINING - Hazardous Waste Operations and Emergency Response    | 29 CFR Part 1910.120 | Once A Year                | 8 Hours  | Delete |     |
| 40 Hour HAZWOPER          | HAZWOP TRAINING - Hazardous Waste Operations and Emergency Response    | 29 CFR Part 1910.120 | Once                       | 40 Hours | Delete |     |
| RCRA                      | RCRA Training - Federal Large Quantity Generator Training Requirements | 40 CFR 266.16        | Once With An Annual Review | 4 Hours  | Delete |     |
| DOT                       | DOT HAZARDOUS MATERIAL HANDLING (HM126/181)                            | 49 CFR Part 171      | Every 3 Years              | 4 Hours  | Delete |     |

**Step 2:** Enter all information requested and click “Save.”



**Add a Training Plan**

Name:

Description:

Regulatory Citation:

Frequency:

Duration:

### Custom Inventory Fields

*\*\*Available on paid versions only.\*\**

These fields are for leaving notes of the user’s choice on inventory items.



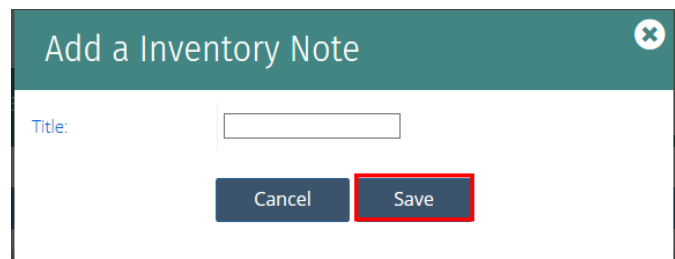
| Custom Inventory Fields |
|-------------------------|
| <input type="text"/>    |

**Step 1:** Add a Custom Inventory field, by clicking the “Add” button.

**Step 2:** Enter a title for the inventory note field.

Click “Save.”

*Note: The user may only add 3 Custom inventory fields.*



**Add a Inventory Note**

Title:

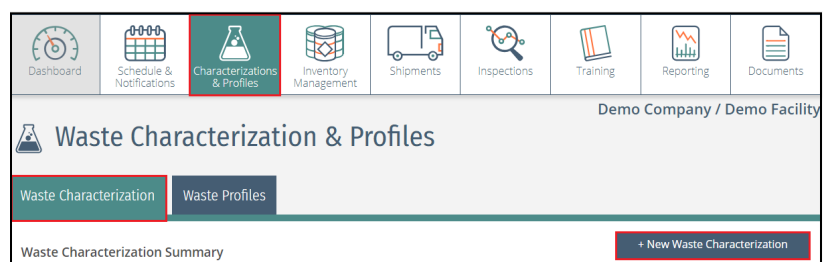
### WASTE CHARACTERIZATIONS

*Note: Waste Characterizations must be completed prior to creating a Waste Profile.*

**Step 1:** Open the Characterizations & Profiles Module

**Step 2:** Click the Waste Characterization Tab

**Step 3:** Click “+ New Waste Characterization”



Dashboard | Schedule & Notifications | **Characterizations & Profiles** | Inventory Management | Shipments | Inspections | Training | Reporting | Documents

Demo Company / Demo Facility

**Waste Characterization & Profiles**

Waste Characterization | Waste Profiles

Waste Characterization Summary

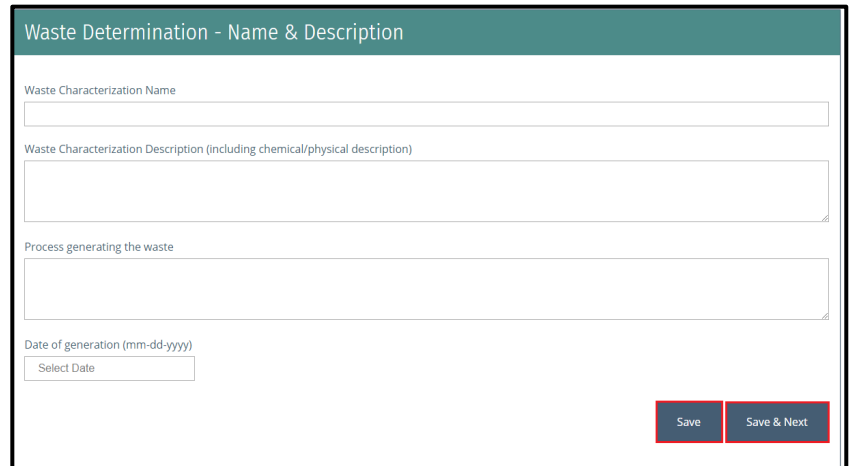


#### Step 4: Name & Description

Complete all fields on this page.

Click “Save” or “Save and Next” to move to the next page.

*Note: WASTELINQ attempts to pre-populate as much data as possible from regulatory filings. When data is pre-populated, the Date of Generation will be set to the date on which the data was pre-populated. The user should review this data and update as necessary.*



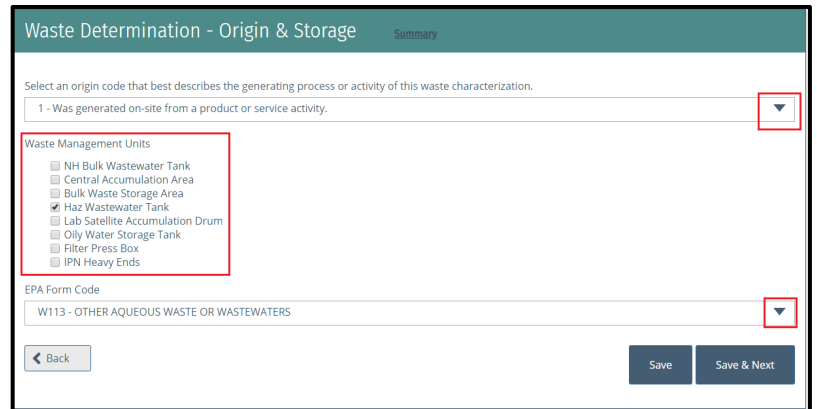
#### Step 5: Origin and Storage

Select an origin code from the drop-down list.

Select all Waste Management Units applicable to this waste.

*Note: If the desired waste management unit is not listed, return to Settings and Configurations to add it.*

Select an EPA form code from the drop-down list.



#### Step 6: Supporting Documentation

Select the type of documentation used for the waste determination.

Add a date of analysis/evaluated.

Attach supporting documents by clicking the “Choose File” button.

**\*\*Available on paid versions only.\*\***

Choose the file from your documents folder.  
*Note: More than one document can be saved.*

Click “Upload.”

Click “Save” or “Save and Next” to move to the next page.



### Step 7: Solid Waste Definition

Answer the questions presented.

*Note: Additional questions may appear depending on previous answers.*

Click “Save” or “Save and Next” to move to the next page or “Back” to return to the previous page.



### Step 8: Solid Waste Exclusion

Answer the questions presented.

*Note: Additional questions may appear depending on previous answers.*

*Hint: Links to regulatory references are embedded throughout WASTELINQ. Click the hyperlink to be directed to the appropriate regulatory reference.*

Click “Save” or “Save and Next” to move to the next page or “Back” to return to the previous page.



### Step 9: Waste Class – EPA Codes – Listed

Click “Yes” or “No” to indicate which listed EPA codes apply to this waste.

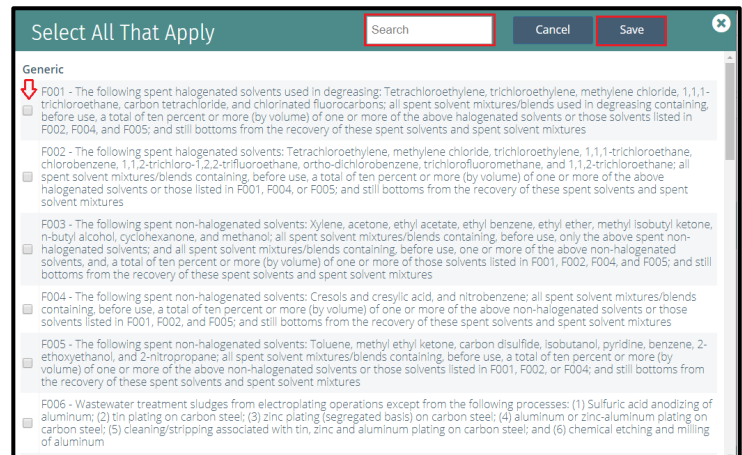


**Step 9a:** If you click “Yes” a pop-up will appear. Choose the code(s) that apply by checking the box next to the appropriate code. Use the search bar to quickly filter the code or name of the chemical.

Click “Save” once all applicable codes are chosen.

Answer all remaining questions on the page.

Click “Save” or “Save and Next” to move to the next page or “Back” to return to the previous page.



**Select All That Apply**

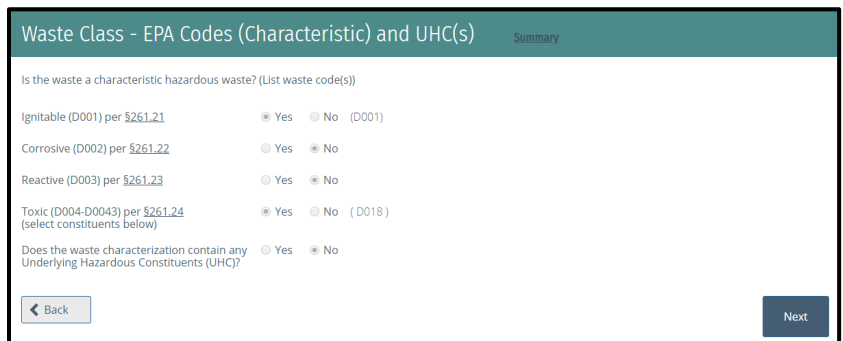
Search [ ] Cancel Save

**Generic**

- ☐ F001 - The following spent halogenated solvents used in degreasing: Tetrachloroethylene, trichloroethylene, methylene chloride, 1,1,1-trichloroethane, carbon tetrachloride, and chlorinated fluorocarbons; all spent solvent mixtures/blends used in degreasing containing, before use, a total of ten percent or more (by volume) of one or more of the above halogenated solvents or those solvents listed in F002, F004, and F005; and still bottoms from the recovery of these spent solvents and spent solvent mixtures
- ☐ F002 - The following spent halogenated solvents: Tetrachloroethylene, methylene chloride, trichloroethylene, 1,1,1-trichloroethane, chlorobenzene, 1,1,2-trichloro-1,2,2-trifluoroethane, ortho-dichlorobenzene, trichlorofluoromethane, and 1,1,2-trichloroethane; all spent solvent mixtures/blends containing, before use, a total of ten percent or more (by volume) of one or more of the above halogenated solvents and, a total of ten percent or more (by volume) of one or more of those solvents listed in F001, F002, F004, and F005; and still bottoms from the recovery of these spent solvents and spent solvent mixtures
- ☐ F003 - The following spent non-halogenated solvents: Xylene, acetone, ethyl acetate, ethyl benzene, ethyl ether, methyl isobutyl ketone, n-butyl alcohol, cyclohexanone, and methanol; all spent solvent mixtures/blends containing, before use, only the above spent non-halogenated solvents; and all spent solvent mixtures/blends containing, before use, one or more of the above non-halogenated solvents and, a total of ten percent or more (by volume) of one or more of those solvents listed in F001, F002, F004, and F005; and still bottoms from the recovery of these spent solvents and spent solvent mixtures
- ☐ F004 - The following spent non-halogenated solvents: Cresols and cresylic acid, and nitrobenzene; all spent solvent mixtures/blends containing, before use, a total of ten percent or more (by volume) of one or more of the above non-halogenated solvents or those solvents listed in F001, F002, and F005; and still bottoms from the recovery of these spent solvents and spent solvent mixtures
- ☐ F005 - The following spent non-halogenated solvents: Toluene, methyl ethyl ketone, carbon disulfide, isobutanol, pyridine, benzene, 2-ethoxyethanol, and 2-nitropropane; all spent solvent mixtures/blends containing, before use, a total of ten percent or more (by volume) of one or more of the above non-halogenated solvents or those solvents listed in F001, F002, or F004; and still bottoms from the recovery of these spent solvents and spent solvent mixtures
- ☐ F006 - Wastewater treatment sludges from electroplating operations except from the following processes: (1) Sulfuric acid anodizing of aluminum; (2) tin plating on carbon steel; (3) zinc plating (segregated basis) on carbon steel; (4) aluminum or zinc-aluminum plating on carbon steel; (5) cleaning/stripping associated with tin, zinc and aluminum plating on carbon steel; and (6) chemical etching and milling of aluminum

**Step 10:** Waste Class – EPA Codes (Characteristic) and UHC(s)

Click “Yes” or “No” to indicate which listed EPA codes apply to this waste.



**Waste Class - EPA Codes (Characteristic) and UHC(s)** Summary

Is the waste a characteristic hazardous waste? (List waste code(s))

Ignitable (D001) per §261.21 ☒ Yes ☐ No (D001)

Corrosive (D002) per §261.22 ☐ Yes ☒ No

Reactive (D003) per §261.23 ☐ Yes ☒ No

Toxic (D004-D0043) per §261.24 (select constituents below) ☒ Yes ☐ No (D018)

Does the waste characterization contain any Underlying Hazardous Constituents (UHC)? ☐ Yes ☒ No

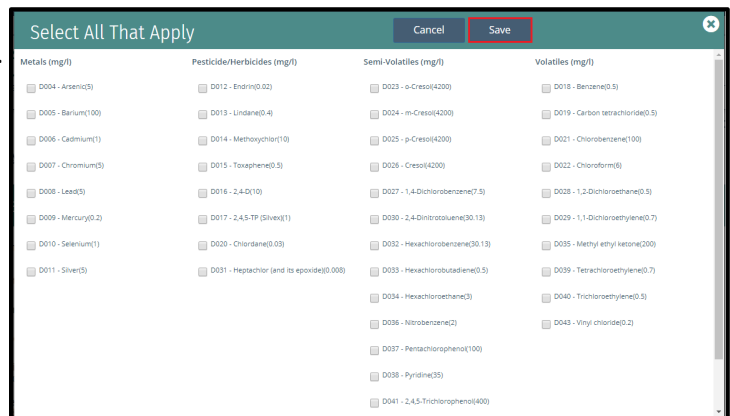
Back Next

**Step 10a:** If you click “Yes” to the question concerning Toxic Constituents, a pop-up will appear. Choose the code(s) that apply by checking the box next to the appropriate code.

Click “Save.”

Answer all questions.

Click “Save” or “Save and Next” to move to the next page or “Back” to return to the previous page.



**Select All That Apply**

Cancel Save

| Metals (mg/l)                                | Pesticide/Herbicides (mg/l)   | Semi-Volatiles (mg/l)   | Volatiles (mg/l)  |
|--|---|---|---|
| <input type="checkbox"/> D004 - Arsenic(5)   | <input type="checkbox"/> D012 - Endrin(0.02)                        | <input type="checkbox"/> D023 - o-Cresol(4200)                  | <input type="checkbox"/> D018 - Benzene(0.5)              |
| <input type="checkbox"/> D005 - Barium(100)  | <input type="checkbox"/> D013 - Lindane(0.4)                        | <input type="checkbox"/> D024 - m-Cresol(4200)                  | <input type="checkbox"/> D019 - Carbon tetrachloride(0.5) |
| <input type="checkbox"/> D006 - Cadmium(1)   | <input type="checkbox"/> D014 - Methoxychlor(10)                    | <input type="checkbox"/> D025 - p-Cresol(4200)                  | <input type="checkbox"/> D021 - Chlorobenzene(100)        |
| <input type="checkbox"/> D007 - Chromium(5)  | <input type="checkbox"/> D015 - Toxaphene(0.5)                      | <input type="checkbox"/> D026 - Cresol(4200)                    | <input type="checkbox"/> D022 - Chloroform(6)             |
| <input type="checkbox"/> D008 - Lead(5)      | <input type="checkbox"/> D016 - 2,4-D(10)                           | <input type="checkbox"/> D027 - 1,4-Dichlorobenzene(7.5)        | <input type="checkbox"/> D028 - 1,2-Dichloroethane(0.5)   |
| <input type="checkbox"/> D009 - Mercury(0.2) | <input type="checkbox"/> D017 - 2,4,5-TP (Silvex)(1)                | <input type="checkbox"/> D030 - 2,4-Dinitrochlorobenzene(30.13) | <input type="checkbox"/> D029 - 1,1-Dichloroethylene(0.7) |
| <input type="checkbox"/> D010 - Selenium(1)  | <input type="checkbox"/> D020 - Chlordane(0.03)                     | <input type="checkbox"/> D032 - Hexachlorobenzene(50.13)        | <input type="checkbox"/> D035 - Methyl ethyl ketone(200)  |
| <input type="checkbox"/> D011 - Silver(5)    | <input type="checkbox"/> D031 - Heptachlor (and its epoxide)(0.008) | <input type="checkbox"/> D033 - Hexachlorobutadiene(0.5)        | <input type="checkbox"/> D039 - Tetrachloroethylene(0.7)  |
|  |   | <input type="checkbox"/> D034 - Hexachloroethane(3)             | <input type="checkbox"/> D040 - Trichloroethylene(0.5)    |
|  |   | <input type="checkbox"/> D036 - Nitrobenzene(2)                 | <input type="checkbox"/> D043 - Vinyl chloride(0.2)       |
|  |   | <input type="checkbox"/> D037 - Pentachlorophenol(100)          |   |
|  |   | <input type="checkbox"/> D038 - Pyridine(35)                    |   |
|  |   | <input type="checkbox"/> D041 - 2,4,5-Trichlorophenol(400)      |   |



## Step 11: Waste Class – RCRA Empty Container

Answer the questions presented.

*Note: Additional questions may appear depending on previous answers.*

Click “Save” or “Save and Next” to move to the next page or “Back” to return to the previous page.

### Waste Class - RCRA Empty Container

[Summary](#)

Is this material an Empty Container that last held a hazardous waste or hazardous material?

☐ Yes ☒ No

[Back](#)

## Step 12: Waste Class – TSCA & Expired/Unused Chemicals

Click “Yes” or “No” to answer the questions presented.

Click “Save” or “Save and Next” to move to the next page or “Back” to return to the previous page.

### Waste Class - TSCA & Expired/Unused Chemicals

[Summary](#)

Is your waste PCB-contaminated? ☐ Yes ☒ No

Is the waste a discarded or expired chemical product? ☐ Yes ☒ No

[CERCLA](#) Regulated Waste? ☐ Yes ☒ No

Benzene [NESHAP](#) Waste? ☒ Yes ☐ No

Halogenated Organic Compound? ☐ Yes ☒ No

## Step 13: Waste Class – Physical Characteristics

Complete all fields concerning the physical characteristics on this page.

Click “Save” or “Save and Next” to move to the next page or “Back” to return to the previous page.

### Physical Characteristics

[Summary](#)

Physical State: ☐ Solid ☐ Dust/Powder ☐ Debris ☐ Sludge ☒ Liquid ☐ Gas/Aerosol ☐ Varies

Appearance

Odor ☐ Strong ☒ Mild ☐ None

pH: ☐ ≤ 2 ☐ > 2 to ≤ 5 ☒ > 5 to ≤ 10 ☐ > 10 to ≤ 12.5 ☐ >12.5 ☐ N/A

Flash Point ☒ < 90°F ☐ ≥ 90°F to < 140°F ☐ ≥ 140°F to < 150°F ☐ ≥ 150°F to < 199°F ☐ ≥ 200°F

Specific Gravity

### Step 14: State Specific Information

Depending on the state in which the generator operates, there may be additional questions to answer concerning State Regulations. The number of questions and pages will differ per state. Complete all questions.

Click “Save” or “Save and Next” to move to the next page or “Back” to return to the previous page.

Texas Specific - Class 1 Determination

Summary

Are you choosing to classify as Class 1 without any analysis to support that classification per 30 TAC §335.503(a)(4)(D)?  
☐ Yes ☐ No

Does the waste leach constituents of concern in concentrations >= to those listed in Table 1 Appendix 1 §335.521(a)(1)?  
☐ Yes ☐ No

Is the waste a liquid and does it have a flash point of < 150°F?  
☐ Yes ☐ No

Is the waste a solid or semi-solid and ignitable or listed in Table 2 Appendix 1 §335.521(a)(2)?  
☐ Yes ☐ No

Is the waste a semi-solid or solid that, when mixed with equal parts water, create a solution defined as a D002 Corrosive?  
☐ Yes ☐ No

Does the waste contain asbestos material identified as RACM ( 40 CFR 561)?  
☐ Yes ☐ No

Is the waste contaminated by a material that originally contained >= 50ppm total PCBs?  
☐ Yes ☐ No

### Step 15: Summary

Review the Summary page to ensure all sections are completed. To edit a section, click the “Edit” link next to that section.

Styrene Resin - Waste Characterization Summary

Next

Waste Determination

Name & Description

Origin & Storage

Supporting Documentation

Edit

Completed

Completed

Completed

Waste Class

Solid Waste Definition

Solid Waste Exclusion

EPA Codes - Listed

EPA Codes (Characteristic) and UHC(s)

RCRA Empty Container

TSCA & Expired/Unused Chemicals

Edit

Completed

Completed

Completed

Completed

Completed

### Step 16: Return to the Waste Characterization Summary Page

Once all sections are complete, click “Next” to return to the main Waste Characterization Summary Page.

### Step 16a: Status can be set to

- Active
- Inactive
- Pending Classification

Waste Characterization & Profiles

Waste Characterization

Waste Profiles

Waste Characterization Summary

+ New Waste Characterization

Search: Search

Advanced Search

Show 10 entries

| Waste Characterization Name                         | Class         | Waste Code #    | Waste Management Unit   | Status |
|---|---------------|-----------------|---|--------|
| <a href="#">Hazardous Waste Rinse Water</a>         | Hazardous     | 0001101H        | Haz Wastewater Tank   | Active |
| <a href="#">Miscellaneous Hazardous Rinse Water</a> | Hazardous     |                 | Central Accumulation Area, Haz Wastewater Tank                                      | Active |
| <a href="#">NH Filter Press Solids</a>              | Non-hazardous | 00029911        | Bulk Waste Storage Area   | Active |
| <a href="#">Non-Hazardous Unused Product Solids</a> | Non-hazardous | 10049191        | Bulk Waste Storage Area, Central Accumulation Area, Lab Satellite Accumulation Drum | Active |
| <a href="#">RCRA Empty Drums</a>                    | RECYCLE       | 00033081        | Central Accumulation Area   | Active |
| <a href="#">Styrene Resin</a>                       | Hazardous     | 1111209H        | Central Accumulation Area, Lab Satellite Accumulation Drum                          | Active |
| <a href="#">Universal Paint Waste</a>               | UNIVERSAL     | UNIV209H        | Central Accumulation Area   | Active |
| <a href="#">Used Oil</a>                            | USED OIL      | Recycled/Reused | Oilly Waste Storage Tank, Central Accumulation Area                                 | Active |

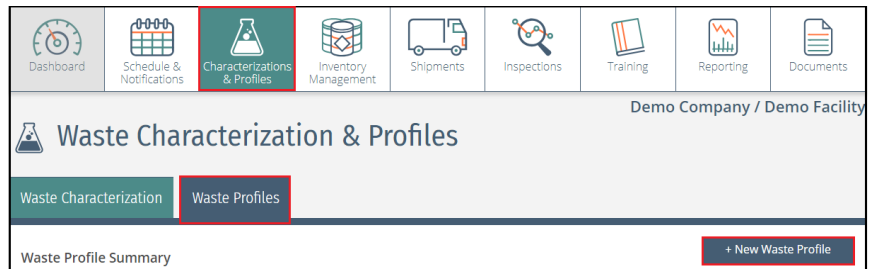
## WASTE PROFILES

*Note: Waste Characterizations must be completed prior to creating a Waste Profile.*

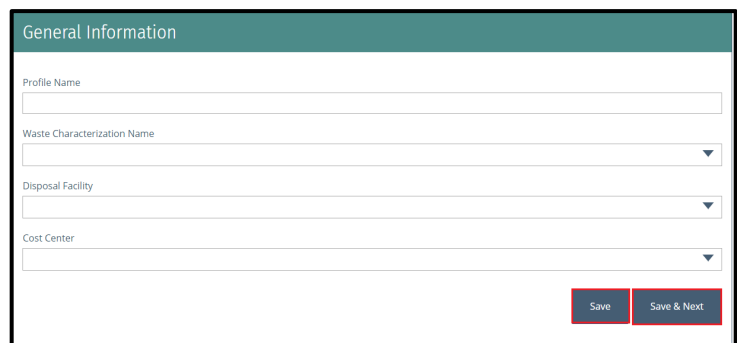
**Step 1:** Open the Characterizations & Profiles Module

**Step 2:** Click the Waste Profile Tab

**Step 3:** Click “+ New Waste Profile”



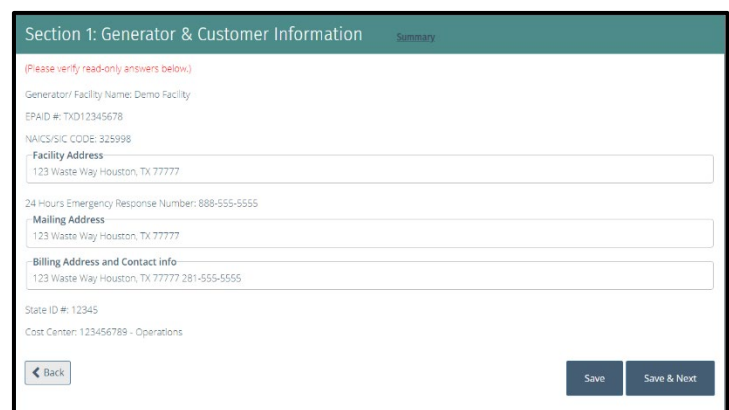
**Step 4:** Complete General Information. Click “Save” or “Save and Next” to move to the next page.



**Step 5:** Verify information in Section 1

*Note: If any changes need to be made, return to Settings and Configurations page.*

Click “Save” or “Save and Next” to move to the next page.

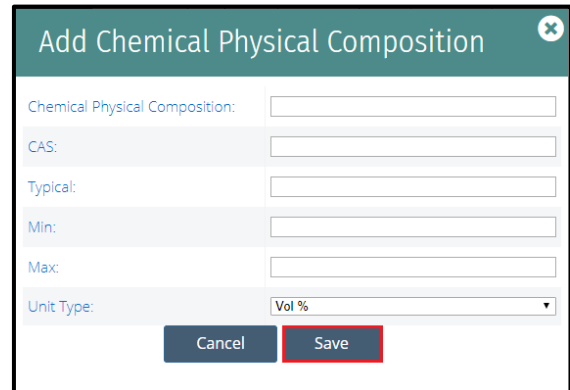




**Step 6:** Section 2 – Add Chemical/Physical/Elemental Constituents by clicking the “Add” button.

Enter the data requested and click “save”.

Click “Save” or “Save and Next” to move to the next page.



**Add Chemical Physical Composition**

Chemical Physical Composition:

CAS:

Typical:

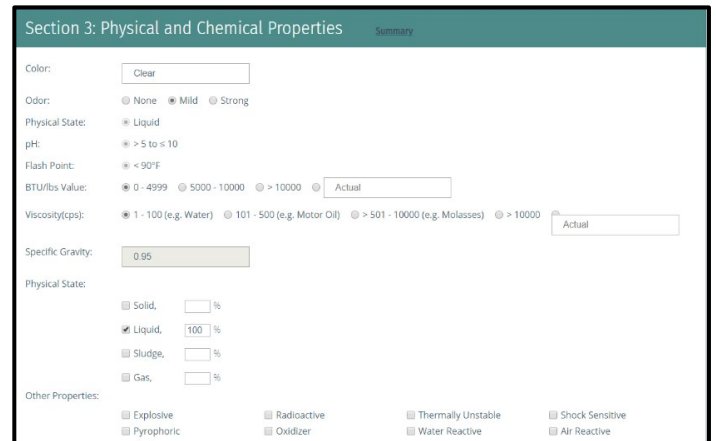
Min:

Max:

Unit Type:

**Step 7:** Section 3 – Physical and Chemical Properties  
Complete all parts of this section with the physical and chemical properties of the waste.

Click “Save” or “Save and Next” to move to the next page.



**Section 3: Physical and Chemical Properties** Summary

Color:

Odor: ☐ None ☒ Mild ☐ Strong

Physical State: ☒ Liquid

pH:

Flash Point:

BTU/lbs Value: ☐ 0 - 4999 ☐ 5000 - 10000 ☐ > 10000 ☐ Actual

Viscosity(cps): ☐ 1 - 100 (e.g. Water) ☐ 101 - 500 (e.g. Motor Oil) ☐ > 501 - 10000 (e.g. Molasses) ☐ > 10000

Specific Gravity:

Physical State:

☐ Solid,  %

☒ Liquid,  %

☐ Sludge,  %

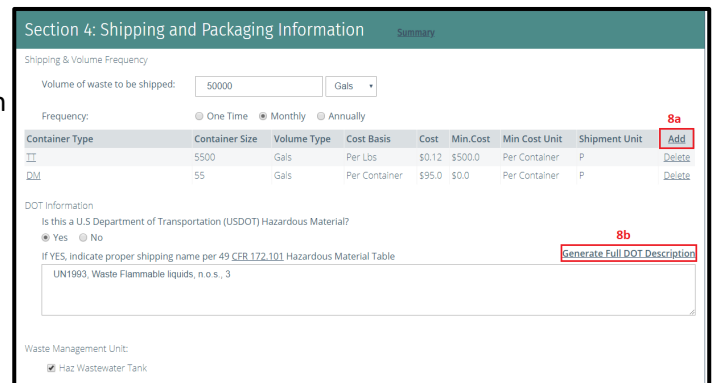
☐ Gas,  %

Other Properties:

☐ Explosive ☐ Radioactive ☐ Thermally Unstable ☐ Shock Sensitive

☐ Pyrophoric ☐ Oxidizer ☐ Water Reactive ☐ Air Reactive

**Step 8:** Section 4 – Shipping and Packaging Information  
Complete all parts of this section with the shipping and packaging information for the waste.



**Section 4: Shipping and Packaging Information** Summary

Shipping & Volume Frequency

Volume of waste to be shipped:

Frequency: ☐ One Time ☒ Monthly ☐ Annually

| Container Type | Container Size | Volume Type | Cost Basis    | Cost   | Min.Cost | Min Cost Unit | Shipment Unit |  |
|----------------|----------------|-------------|---------------|--------|----------|---------------|---------------|--|
| II             | 5500           | Gals        | Per Los       | \$0.12 | \$500.0  | Per Container | P             | <input type="button" value="Add"/> <span>8a</span> |
| DM             | 55             | Gals        | Per Container | \$95.0 | \$0.0    | Per Container | P             | <input type="button" value="Delete"/>              |

DOT Information

Is this a U.S. Department of Transportation (USDOT) Hazardous Material?

☒ Yes ☐ No

If YES, indicate proper shipping name per 49 CFR 172.101 Hazardous Material Table 8b

UN1993, Waste Flammable liquids, n.o.s., 3

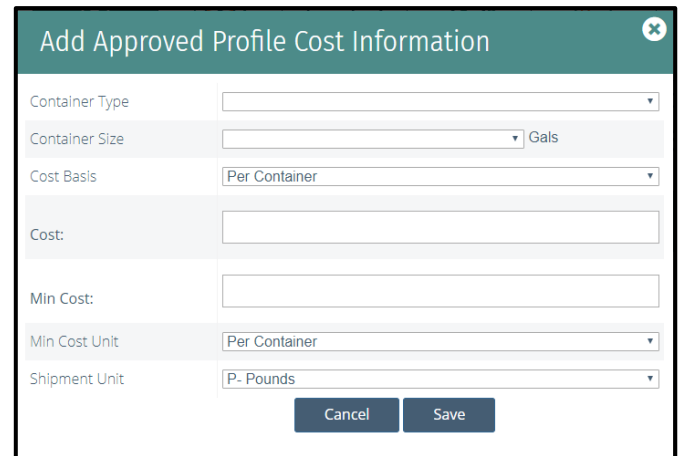
Waste Management Unit:

☒ Haz Wastewater Tank

**Step 8a:** Click “Add” to add a new Container Type. Complete the information fields in the pop up.

*Note: Cost information is not required in this step.*

Click “Save”.



**Add Approved Profile Cost Information**

Container Type:

Container Size:  Gals

Cost Basis:  Per Container

Cost:

Min Cost:

Min Cost Unit:  Per Container

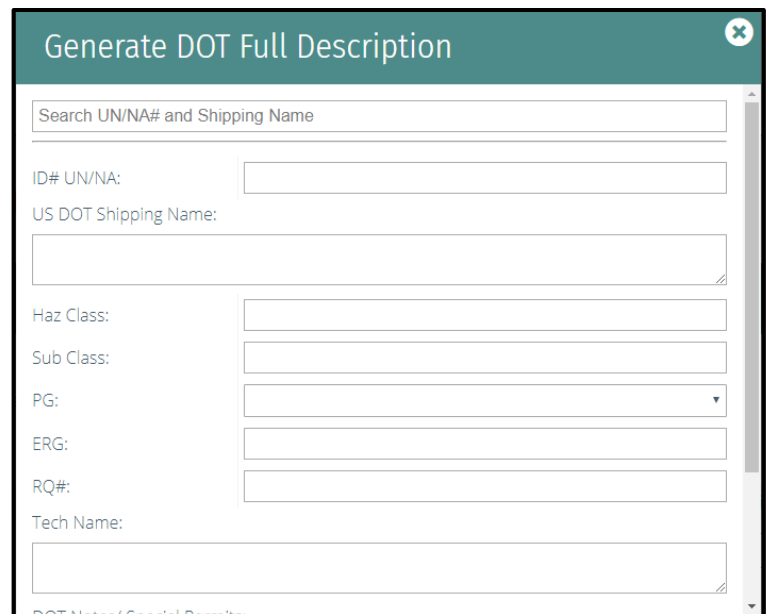
Shipment Unit:  P- Pounds

**Step 8b:** If the waste is a Hazardous Material, click “Generate Full DOT Description” for assistance in building the DOT Description.

Search for the UN/NA # or Shipping Name by Typing the name or UN/NA# in the search box.

Select the appropriate name and complete remaining fields.

Click “OK”



**Generate DOT Full Description**

Search UN/NA# and Shipping Name:

ID# UN/NA:

US DOT Shipping Name:

Haz Class:

Sub Class:

PG:

ERG:

RQ#:

Tech Name:

DOT Notes/General Description:

**Step 8c:** Choose the appropriate Waste Management Unit associated with the waste.

*Note: Multiple Waste Management Units may be chosen if the waste is stored in multiple WMUs.*

Click “Save” or “Save and Next” to move to the next page.



**Waste Management Unit:**

☒ Central Accumulation Area

☒ Lab Satellite Accumulation Drum

**Step 9: Section 5 – Regulatory Information**  
Verify information in section 5 is correct. If not, please return to the Waste Characterization to make the appropriate changes.

Click “Save” or “Save and Next” to move to the next page.

Section 5: Regulatory Information

Summary

As Determined by 40 CFR, Part 216 and State Rules:  
(Please verify read-only answers below.)

Is this waste exempted from RCRA?

☐ Yes, please provide exemption
☒ NO

Is this an EPA RCRA Characteristic Waste?

☒ Yes, provide EPA Codes (D)
☐ NO (D001,D018)

Is this an EPA RCRA Listed Waste?

☐ Yes, provide EPA Codes (F, K, U, P)
☒ NO

State Waste Code:

0001101H

Universal Waste

☐ Yes
☒ No

Non-Hazardous Waste

☐ Yes
☒ No

CERCLA Regulated Waste

☐ Yes
☒ No

Used Oil

☐ Yes
☒ No

Hazardous Waste

☐ Yes
☒ No

Benzene NESHAP Waste

☐ Yes
☒ No

TSCA Regulated PCB Waste

☐ Yes
☒ No

RCRA Exempt

☐ Yes
☒ No

Halogenated Organic Compound

☐ Yes
☒ No

EPA Source/Origin Code

1 - Was generated on-site from a product or service activity.

EPA Form Code

W113 - OTHER AQUEOUS WASTE OR WASTEWATERS-101 - Aqueous waste with low solvents

Waste Determination

☒ Generator Knowledge
☒ Waste Analysis

Analysis PDF.png

**Step 10: Section 6 – Land Ban Treatment Standards**  
If applicable, choose the correct Land Band Treatment Standard.

Click “Save” or “Save and Next” to move to the next page.

Section 6: Land Ban Treatment Standards

Summary

☒ Not Applicable

A. Restricted Waste Meets Treatment Standards (40 CFR 268.7(a) (3))

The restricted waste identified above meets the treatment standards in 40 CFR 268.40 or Alternative LDR treatment standards for contaminated soil 40 CFR 268.49 and can be landfilled without further treatment. I have attached all supporting analytical data, where available. I certify under penalty of law that I personally have examined and am familiar with the waste through analysis and testing or through knowledge of the waste to support this certification that the waste complies with the treatment standards specified in 40 CFR Part 268 Subpart D. I believe that the information I submitted is true, accurate and complete. I am aware that there are significant penalties for submitting a false certification, including the possibility of a fine and imprisonment.

B. Restricted Waste Treated To Treatment Standards (40 CFR 268.7(b) (1) and 268.7 (b) (2))

The treatment residue, or extract of such residue, or the restricted waste identified above has been tested to assure that the treatment residues or extract meet all applicable treatment standards in 40 CFR 268.40 and/or performance standards in 40 CFR 268.45. I have attached all supporting analytical data, where available. I certify under penalty of law that I personally have examined and am familiar with the waste through analysis and testing or through knowledge of the waste to support this certification that the waste complies with the treatment standards specified in 40 CFR Part 268 Subpart D. I believe that the information I submitted is true, accurate and complete. I am aware that there are significant penalties for submitting a false certification, including the possibility of a fine and imprisonment.

C. Restricted Waste With Technology Based Treatment Standards (40 CFR 268.7(b) (4))

I certify under penalty of law that I personally have examined and am familiar with the treatment technology and operation of the treatment process used to support this certification and that based on my inquiry of those individuals immediately responsible for obtaining this information, I believe that the treatment process has been operated and maintained properly so as to comply with the treatment standards specified in 40 CFR 268.40, without impermissible dilution of the prohibited waste. I am aware that there are significant penalties for submitting a false certification, including the possibility of a fine and imprisonment.

D. Restricted Waste Decharacterized But Requires Treatment For UHC (40 CFR 268.5)

I certify under penalty of law that the waste has been treated in accordance with the requirements of 40 CFR 268.40 to remove the hazardous characteristic. This decharacterized waste contains Underlying Hazardous Constituents (UHC) that require further treatment to meet the universal treatment standards. I am aware that there are significant penalties for submitting a false certification, including the possibility of a fine and imprisonment.

E. Restricted Waste Subject To Treatment (40 CFR 268.7(a) (2))

The restricted waste identified above must be treated to the applicable treatment standards in 40 CFR 268.40, or treated to comply with applicable prohibitions set forth in Part 268.32 or RCRA Section 3004(d). I have attached all supporting analytical data, where available.

F. Hazardous Debris Subject To Treatment (40 CFR 268.45)

This hazardous debris identified above must be treated to the alternative treatment standards in 40 CFR 268.45.

G. Restricted Waste Subject To A Variance or Extension (40 CFR 268.7(a) (4))

This restricted waste identified above is subject to a case by case exemption under 40 CFR 268.5, an exemption under 40 CFR 268.6 or a nationwide capacity variance under Subpart C of 40 CFR 268, and is not prohibited from land disposal. LDR prohibitions become effective on \_\_\_\_\_ date for this restricted waste. The corresponding treatment standard(s) are promulgated in 40 CFR 268.40. I have attached all supporting analytical data, where available.

H. Restricted Waste Managed in A "Lab Pack" (40 CFR 268.7(a) (9))

I certify under penalty of law that I personally have examined and am familiar with the waste and that the lab pack contains only waste that have been

**Step 11: Section 7: Certification**  
Document the Generator Representative that certifies this waste profile.

To complete the profile, click “Finish Adding Waste Profile” button.

Section 7: Certification

Summary

Generator Representative Name

John Johnson

Title: Environmental Tech

Generator Signature:

John Johnson

Date: (mm-dd-yyyy)

01-18-2019

Certification:

Hereby certify that to the best of my knowledge and belief, the information contained herein is a true, complete and accurate description of the material being offered for recycling or disposal and all known or suspected hazards have been disclosed. All Analytical Results/Material Safety Data Sheets submitted are truthful and complete and are representative of the waste. Notification will be provided immediately if there is a change in the composition of, or process generating this material, prior to offering the material for shipment or management.

If I am an agent acting on behalf of the generator, I also certify that I have permission to sign any and all material profile paperwork on the generator's behalf and that I can produce such certification in writing upon request.

Back

Finish Adding Waste Profile

### Step 12: Approval and Cost Information

To add or edit, click the “Edit” button next to Approval and Cost Information.

#### Step 12a: Change Status to “Approved”

| Summary                                     |                      |              |
|---|----------------------|--------------|
| General Information                         | <a href="#">Edit</a> | ● Completed  |
| Generator & Customer Information            | <a href="#">Edit</a> | ● Completed  |
| Generating Process and Material Composition | <a href="#">Edit</a> | ● Completed  |
| Physical and Chemical Properties            | <a href="#">Edit</a> | ● Completed  |
| Shipping and Packaging Information          | <a href="#">Edit</a> | ● Completed  |
| Regulatory Information                      | <a href="#">Edit</a> | ● Completed  |
| Land Ban Treatment Standards                | <a href="#">Edit</a> | ● Completed  |
| Certification                               | <a href="#">Edit</a> | ● Completed  |
| Approval and Cost Information               | <a href="#">Edit</a> | ● Incomplete |

**Step 12b:** In the pop-up window, add the expiration date and approval number in the appropriate fields.

Click “Edit” to complete container pricing if needed.

Click “Save” to save all changes in pop-up.

Click “Save” to save all approval and cost information changes and return to Summary.

Add Approved Profile Cost Information

|                              |            |
|------------------------------|------------|
| Expiration Date (mm-dd-yyyy) | Approval # |
| 01-18-2020                   | 12345      |

| Container Type | Container Size | Cost Basis    | Cost   | Min. Cost | Min Cost Unit |                      |
|----------------|----------------|---------------|--------|-----------|---------------|----------------------|
| TT             | 5500           | Per Lbs       | \$0.12 | \$500.0   | Per Container | <a href="#">Edit</a> |
| DM             | 55             | Per Container | \$95.0 | \$0.0     | Per Container | <a href="#">Edit</a> |

Save

### Step 13: Summary

Review the Summary page to ensure all sections are completed. To edit a section, click the “Edit” link next to that section.

| Summary                                     |                      |              |
|---|----------------------|--------------|
| General Information                         | <a href="#">Edit</a> | ● Incomplete |
| Generator & Customer Information            | <a href="#">Edit</a> | ● Completed  |
| Generating Process and Material Composition | <a href="#">Edit</a> | ● Completed  |
| Physical and Chemical Properties            | <a href="#">Edit</a> | ● Completed  |
| Shipping and Packaging Information          | <a href="#">Edit</a> | ● Completed  |
| Regulatory Information                      | <a href="#">Edit</a> | ● Completed  |
| Land Ban Treatment Standards                | <a href="#">Edit</a> | ● Completed  |
| Certification                               | <a href="#">Edit</a> | ● Incomplete |
| Approval and Cost Information               | <a href="#">Edit</a> | ● Incomplete |

### Step 14: Return to Waste Profile Summary Page

Once all sections are complete, click “Next” to return to the main Waste Profile Summary Page.

| Summary                                     |                      |             |
|---|----------------------|-------------|
| General Information                         | <a href="#">Edit</a> | ● Completed |
| Generator & Customer Information            | <a href="#">Edit</a> | ● Completed |
| Generating Process and Material Composition | <a href="#">Edit</a> | ● Completed |
| Physical and Chemical Properties            | <a href="#">Edit</a> | ● Completed |
| Shipping and Packaging Information          | <a href="#">Edit</a> | ● Completed |
| Regulatory Information                      | <a href="#">Edit</a> | ● Completed |
| Land Ban Treatment Standards                | <a href="#">Edit</a> | ● Completed |
| Certification                               | <a href="#">Edit</a> | ● Completed |
| Approval and Cost Information               | <a href="#">Edit</a> | ● Completed |

Next



# WASTELINQ

You are now ready to use WASTELINQ Generator! Please visit our Support Site at <https://wastelinq.com/support> or by clicking on Support from [www.wastelinq.com](http://www.wastelinq.com) for additional help in using the application .

Resources include:

- Full user guides for all WASTELINQ products
- The WASTELINQ Knowledge Base: A forum for asking questions, receiving answers, and reviewing the accumulated experiences of the WASTELINQ user community
- Access to the WASTELINQ Help Desk support system
- Training videos and information about future releases

To view a list of Professional Services offered by WASTELINQ, please visit <https://wastelinq.com/professional-services/>.

To review the WASTELINQ Privacy Policy, please visit <https://wastelinq.com/privacy-policy/>.

To review WASTELINQ's standard Service Level Agreement, please visit <https://wastelinq.com/legal/>.

To contact WASTELINQ directly, please use one of the following routes:

- E-mail us at [info@wastelinq.com](mailto:info@wastelinq.com)
- Call us at 1-888-962-7799
- Use the contact form at <https://wastelinq.com/contact/>